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March 3, 2023

Dear Apartment House Property Statement Filer,

This is your notice to file a 2023 property statement. We no longer mail paper statements to filers. Electronic filing (e-file) is now the preferred method for filing property statements in Imperial County. If you are not e-filing, I encourage you to review the information in these letters to learn what options are available. Please read this entire letter as it contains important instructions and filing dates. If you use an independent accounting service, please forward this information to your tax preparer.

Included in the envelope is a letter that contains the account number and Business Identification Number (BIN) necessary to e-file your annual property statement. Multi-residential property owners who file an **Apartment House Property Statement – BOE-571-R** can e-file using the Cal Assessor SDR/eSDR network. Go to www.calbpsfile.org or assessor.imperialcounty.org to access the SDR/eSDR e-file site. At the Cal Assessor website, enter your SDR/eSDR login name and password to begin filing. At the Imperial County Assessor website, click on the SDR/eSDR e-file icon to go to the SDR/eSDR login.

If you prefer to file a traditional paper form, there are fillable forms available on the Assessor's website at assessor.imperialcounty.org/forms/. The fillable forms can be completed online then printed and either mailed or delivered to the Assessor. Paper forms are also available upon request by calling (442) 265-1300 or e-mailing Assessor@co.imperial.ca.us.

The filing dates for both e-filers and paper filers are as follows:

April 1, 2023: Property statements are due.

May 8, 2023: Final date to file property statements without a 10% late penalty.

May 31, 2023: Last date to amend a timely filed property statement, without a 10% penalty.

Statements and amendments are timely filed, if e-filed or postmarked by their respective due date.

If you have business property assessment questions or need assistance with filing an annual property statement, please call (442) 265-8805 or e-mail BusinessProperty@co.imperial.ca.us.

Sincerely,

Robert Menvielle
Imperial County Assessor