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March 3, 2023

Dear Bank, Insurance Company and Financial Corporation Property Statement Filers,

This is your notice to file a 2023 property statement. We no longer mail paper statements to filers. Electronic filing (e-filing) is the preferred method for filing property statements in Imperial County. If you are not e-filing, I encourage you to review the information in these letters to learn what options are available. Please read this entire letter as it contains important instructions and filing dates. If you utilize an independent accounting service, please forward this information to them.

Included in this envelope is a letter that contains the information on how to e-file your annual business property statement. Banks, Insurance Companies and Financial Corporations that report fixtures on a separate schedule can now e-file **form BOE-571-L** along with **Alternate Schedule A, BOE-571-LA** on the Cal Assessor SDR/eSDR network. Go to www.calbpsfile.org or assessor.imperialcounty.org to access the SDR/eSDR e-file site.

Businesses with multiple locations (recommended for 20 or more locations) have the option to e-file using the Standard Data Record (SDR) program. This program is for businesses that file multiple statements at one time. There are specific programming and software requirements. Information and instructions on using SDR e-file are available at <http://public.calbpsfile.org>.

If you prefer to file a traditional paper form, fillable forms are available at the Assessor's website at assessor.imperialcounty.org/forms. Traditional paper forms are also available upon request by calling (442) 265-1300 or e-mailing Assessor@co.imperial.ca.us.

The filing dates for both e-filers and paper form filers are as follows:

April 1, 2023: Property statements are due.

May 8, 2023: Final date to file property statements without a 10% late penalty.

May 31, 2023: Last date to amend timely filed property statements, without a penalty.

Statements and amendments are timely filed, if e-filed or postmarked by their respective due date.

If you have business property assessment questions or need assistance with filing your annual property statement, please call (442) 265-8805 or e-mail BusinessProperty@co.imperial.ca.us.

Sincerely,

Robert Menvielle
Imperial County Assessor