

ROBERT MENVIELLE
ASSESSOR

JACK R. DUNNAM
ASSISTANT ASSESSOR



940 W. MAIN ST., SUITE 115
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<https://assessor.imperialcounty.org>

January 3, 2023

Dear Property Statement Filer,

This is your notice to file a 2023 property statement. We no longer mail paper statements to filers. Electronic filing (e-file) is now the preferred method for filing property statements in Imperial County. If you have not tried our Online Business Property Filing (OBPF) option, I encourage you to utilize it to file your 2023 property statement. Please read this entire letter as it contains important filing instructions and due dates. If you utilize an independent accounting service to prepare your property statement, please forward this information to them. **If you have permanently closed your business, please complete the Statement of Change Form**, that is printed on the back of the BIN letter that is included in this envelope or you can find a fillable form at <http://assessor.imperialcounty.org/forms/>.

Included in the envelope is a separate letter that contains a unique, private and secure Business Identification Number (BIN#) you will use to e-file your property statement. Filers who use Form 571-F Agricultural Property Statement or Form 571-L Business Property Statement can access the Online Business Property Filing (OBPF) site at <https://obpfm.mptsweb.com/OBPFN/obpf/imperial> or at the Assessor's website <http://assessor.imperialcounty.org>. **Click on the OBPF e-file icon to get started.**

If you prefer to file a traditional paper form, fillable forms are available on the Assessor's website. Go to <http://assessor.imperialcounty.org/forms/> and select the link to the form that you need to file. Fillable forms should be completed online, printed and mailed to the Assessor. Forms are also available upon request by calling (442) 265-1300 or e-mailing a request to Assessor@co.imperial.ca.us.

The filing dates for both e-filers and paper form filers are as follows:

April 1, 2023: Business property statements are due.

May 8, 2023: Final day to file property statements without a 10% late penalty.

May 31, 2023: Last day to amend a timely filed property statement, without a 10% penalty.

Statements are timely filed, if submitted electronically or postmarked on the due date.

For questions related to property statements or for assistance with electronic filing, please call the Assessor's Business Property information line at (442) 265-8805 or email your questions or request to BusinessProperty@co.imperial.ca.us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Menvielle', written over a white background.

Robert Menvielle
Imperial County Assessor